

# O & M Checklist - Schools

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	School	Y	N	N/A
1	Are there "Exit" signs where they should be and are they illuminated?			
2	Are fire extinguishers/ fire hoses in place?			
3	Have fire extinguishers been checked/ tested as required?			
4	Has the fire alarm system been tested by a specialist in the last 12 months?			
5	Does the fire alarm system work?			
6	If there are boilers, have they been inspected in the past 12 months?			
7	Is the furnace room free of unrelated supplies/ materials?			
8	Are any air filters clean?			
9	If oil heated, is the supply of fuel appropriate for the season?			
10	If oil heated, is the area around the tank farm and day tanks neat and free of oil spills?			
11	Do doors open and close smoothly and lock securely?			
12	Does the exterior door weather stripping appear to be effective?			
13	Is there panic hardware where needed and does it function properly?			
14	Is there an adequate supply of basic supplies (light bulbs, air filters, etc)?			
15	Are burnt out (or otherwise inoperative) lights few in number?			
16	Are plumbing fixtures in good condition without drips or leaks?			
17	Are broken windows few in number?			
18	Are the floors clean?			
19	Are any stairways (treads, hand rail) in good condition?			
20	Is the exterior (paint, siding) in satisfactory condition?			
21	Does the roof appear to be in satisfactory condition with no evidence of leaks?			
22	Are any playing fields/ lawn areas properly maintained?			
23	Are exterior walkways/ steps in good condition?			

Based on the inspection, some details of which are shown above, it appears that for the school facilities (circle appropriate rating):

**O & M effort is:** ( 0 )-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary

## O & M Checklist - Fire Protection

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Fire Protection	Y	N	N/A
1	Is the fire truck filled with water and stored in a heated garage/ fire hall?			
2	Is there evidence of the truck being regularly maintained?			
3	Is the truck operational?			
4	Is the entrance to the fire station clear?			
5	Is other fire equipment stored neatly?			
6	Is there evidence of regular Voluntary Fire Department training?			
7	Is the fire hall space being used only for its intended purpose?			
8	Is there a fire alerting system in place?			
9	Have any fire prevention activities been undertaken in the past 12 months?			

Based on the inspection, some details of which are shown above, it appears that for fire protection facilities (circle appropriate rating):

**O & M effort is: (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**

## O & M Checklist - Buildings (excluding Schools)

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Buildings	Y	N	N/A
1	Are there "Exit" signs where required and are they illuminated?			
2	Is there operable panic hardware on the doors?			
3	Is the building generally clean?			
4	Are broken windows few in number?			
5	Are burnt out (or otherwise inoperative) lights few in number?			
6	Are any air filters clean?			
7	Are exterior walkways/steps in good condition?			
8	Is the building generally (interior and exterior walls, floors) in good condition?			
9	Are there adequate supplies (light bulbs, filters, cleaning supplies, etc.) on hand?			

Based on inspections, some details of which are shown above, it appears that for First Nation public buildings (circle appropriate rating):

**O & M effort is: (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**

## O & M Checklist - Water Supply

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Water Supply/ Distribution	Y	N	N/A
1	Is the treatment plant/ pump house clean and in generally good condition?			
2	Is the equipment generally appear to be in good condition?			
3	Is the process/ pump control cabinet closed?			
4	Is the treatment building locked when not occupied?			
5	Is the building free of unrelated supplies/ materials/ equipment?			
6	Is there a log of daily chlorination results?			
7	Is the current chlorine level correct?			
8	Does the treatment system appear to be working?			
9	Is there an adequate supply of chlorine and any other chemicals required?			
10	If there are backup diesel generators, is there a record of them being tested regularly?			
11	Are any backup diesel generators operational?			
12	Is there evidence of regular maintenance of any water trucks?			
13	Are all reported water trucks operable and in regular use?			
14	Do any fire hydrants appear to be maintained and serviceable?			
15	Are recent Health Canada water test results consistent with expectations?			

Based on inspections, some details of which are shown above, it appears that for First Nation water facilities (circle appropriate rating):

**O & M effort is:** ( 0 )-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary

# O & M Checklist - Solid Waste

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Solid Waste Collection/ Disposal	Y	N	N/A
1	Is there a regular garbage collection service?			
2	Is the community generally free of garbage?			
3	If there is a First Nation operated landfill, is it operated properly with garbage being buried periodically?			
4	Is the landfill site fence in good condition?			

Based on inspections, some details of which are shown above, it appears that for First Nation sewage facilities (circle appropriate rating):

**O & M effort is: (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**

## O & M Checklist - Waste Water

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Waste Water Collection/ Treatment	Y	N	N/A
1	Are manholes properly covered?			
2	Are lift stations locked?			
3	Is any treatment building locked when not occupied?			
4	Is the treatment building clean and in generally good condition?			
5	Does the process equipment appear to be in good condition?			
6	If there is a lagoon, is access to it controlled (fence with gate in place)?			
7	Is the lagoon neat with vegetation controlled, etc.?			
8	Have effluent samples been sent to INAC regularly as required?			
9	Is the effluent satisfactory? (take sample for test if no recent data available from INAC)			
10	If sewage collection trucks are used, are they operable?			

Based on inspections, some details of which are shown above, it appears that for First Nation sewage facilities (circle appropriate rating):

**O & M effort is: ( 0 )-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**

# O & M Checklist - Bridges

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Bridges	Y	N	N/A
1	Have the bridges been inspected (not necessarily by a specialist) in the last 12 months?			
2	Have any bridges been inspected by a bridge specialist in the past 24 months?			
3	Is the deck free of excess sand/ gravel?			
4	Is the guard rail in good condition?			
5	Are there load limit/ clearance signs where required?			
6	Is the structure (piles/ piers, abutments, stringers, deck, etc.) free of any obvious structural damage?			

Based on inspections, some details of which are shown above, it appears that for First Nation Bridges (circle appropriate rating):

**O & M effort is:** (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary

## O & M Checklist - Roads

Year: \_\_\_\_\_

Site No. \_\_\_\_\_ Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_ First Nation Name: \_\_\_\_\_

Asset Name: \_\_\_\_\_

Asset Code: \_\_\_\_\_ Asset No.: \_\_\_\_\_ Ext. No. \_\_\_\_\_

Item	Roads	Y	N	N/A
1	Have unpaved roads been recently graded?			
2	Do unpaved roads generally have enough gravel (commensurate with their use)?			
3	Are paved roads free of unacceptable unfixed pot holes or cracks?			
4	Are any culverts generally unblocked and free running?			
5	Are ditches generally free of significant standing water?			
6	Are the ditches generally clean (not grown in with trees, etc.)?			
7	Are there stop of yield signs at intersections at which there is limited visibility?			
8	Do roads appear properly crowned/ super elevated?			

Based on inspections, some details of which are shown above, it appears that for First Nation Roads (circle appropriate rating):

**O & M effort is: (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**

# O & M Checklist - General Overall Assessment

Year: \_\_\_\_\_

Site No. \_\_\_\_\_

Site Name (Reserve): \_\_\_\_\_

F.N. No.: \_\_\_\_\_

First Nation Name: \_\_\_\_\_

Item	General O & M Management/ Overall Assessment	Y	N	N/A
1	Is there a Band Maintenance Management Plan?			
2	Is there evidence that the Maintenance Management Plan is being followed?			

Based on the inspection, some details of which are shown above, it appears that overall (circle appropriate rating):

**O & M effort is: (0)-non-existent (1)- sub-standard (2)-acceptable (3)-exemplary**